

Minutes
Florida Industrial Pretreatment Association
Education Committee Meeting, Orlando
May 9, 2005
12:00 p.m. – 3:30 p.m. ET

FIPA Position	Present	Board Members and Guests
President	Yes	Andy Johnson
Vice President	Yes	Mark Mathis
Treasurer	Yes	John Parnell
Secretary	Yes	Kim Ouellette
Northern Regional Coord.	Yes	Dan Parnell
Central Regional Coord.	Yes	Rob Powers
Southern Regional Coord.	No	Kassandra Barnes
Past President	No	Brian Dean
Special Guest / DEP rep.	Yes	Bob Heilman

Meeting called to Order at 12:00 pm by FIPA President, Andy Johnson

New Business

1. FWEA proposed a joint winter conference with the FIPA to be held during the winter months of 2006 (see attached memo dated 3/2/05 from Chris Staubus, Director of FWEA). Bob Heilman stated that the normal joint winter DEP/FIPA workshop could be moved to later in the year of 2006 (possibly September or October) so that we can pursue a joint conference with FWEA. FWEA will decide the dates and location of the conference. The workshop cost will have to be negotiated as FWEA typically has much higher costs associated with their conferences. Brian Dean will be the contact between our association and their organization. Andy made a motion to accept FWEA's proposal, Kim seconded, all in favor. The board feels that a formation of a workshop committee to coordinate the joint workshop will be beneficial. Andy will discuss committee formation at the June 2005 workshop.
2. We have identified 2 possible sources to obtain CEU's from:
 - a. FWPCOA
 - b. FWEA
3. FIPA must have the support of one of the organizations to continue offering CEU's for Industrial Pretreatment Certification and possibly all future workshops. The number of current FIPA members that need CEU's on an annual basis will have to be assessed.
4. Bob Heilman brought up a possible training opportunity for FIPA members. An inspector training course of electroplaters/metal finishers may be offered through the DEP. Bob will check to see if the training can be extended to non-DEP personnel.
5. Good progress has been made on the rewrite of the C class book. Bob Heilman offered to scale back the history portion of chapter 1 in the C class book so that it includes more rules and less history.
6. John will send the current B class materials to Kassandra electronically and the A class material to Mark electronically.
7. Kim suggested that once we have final power point versions of the class materials that we put each class on a disc to distribute to the teaching staff. These would be the presentations that are taught. The disc could also be offered as part of the materials to students.
8. John will check with Shirley of FW&PCOA to see if we can get a list of past A, B and C certifications that have been awarded. Also, John will check with Shirley to see if it is still possible to offer the A class and B class at the August FW&PCOA short school. Kim will send out an e-mail to members inquiring interest in participation of the FW&PCOA Fall short school for A and B class only.
9. The revised C class is expected to be offered in conjunction with the Fall workshop slated for Pompano Beach. Dan passed out a proposed C class schedule and CEU's. (see attachment). The revised B class is expected to be offered in the summer of 2006. The revised A class is expected to be offered in the Fall of 2006.

10. All revised books will need to be printed. Dan offered the JEA printing/graphics department as a possible source for the printing. He believes we can have the materials printed at cost. The expected cost per book is between \$20.00 to \$25.00.
11. The current cost to take an IPP class is about \$190.00. The FIPA will need to decide what the cost of taking the courses will be in the future and what the minimum number of required students will be.
12. The current passing requirement of a 70 or better on the certification exams will remain.
13. The number of years of experience needed in order to take the courses will remain the same. 1 year to take the C class, 2 years to take the B class and 3 years to take the A class. The CPR and First Aid requirement will be dropped. The requirement of a supervisor signature in order to register for the class will remain.
14. In order to take the certification exams there will be a requirement to attend the classes.
15. All of the course tests need to be rewritten. John will send Dan all of the old tests and bank of questions.
16. There will need to be further discussion into the grading of exams and the application review.

Dan motioned for adjournment, Rob seconded, all in favor, meeting adjourned at 3:30pm.