

Florida Industrial Pretreatment Association
Board of Directors Meeting, Agenda
Jacksonville
June 12, 2007
2:00 p.m. – 5:20 p.m. ET

| FIPA Position | Present | Board Member FY06 |
|--------------------------|----------------|--------------------------------------|
| President | Yes | Dan Parnell |
| Vice President | No | Mark Mathis |
| Treasurer | Yes | Kassandra Barnes |
| Secretary | Yes | Kim Ouellette |
| Northern Regional Coord. | ----- | Vacant |
| Central Regional Coord. | Yes | Janet DeBiasio |
| Southern Regional Coord. | No | Anthony Livio |
| Past President | Yes | Andy Johnson (designee Thea Parslow) |

Dan Parnell called meeting to order at 2:00 pm

1. Treasurer's Report

- The FIPA has \$17,748.41 in the bank.
- The incorporation records were filed for 2007
- Membership cards will be distributed electronically.
- Janet proposed that the Treasurer's books be audited once per year. The Board agreed and a committee will audit the books in October.

2. October workshop and certification classes

- The City of Orlando will host the workshop and certification classes.
- The dates for the classes are October 16, 17 and 18, 2007.
- The date for the workshop is October 19, 2007.
- Three classrooms are available at the Orlando Science Center at a cost of \$2475.00 total for the certification classes. The Board agreed to the location.
- The workshop will be held at Leu Gardens. The meeting room is offered at no charge but the meeting must end by 3:30 pm. The Board agreed to the location.
- The City of Orlando will check with Frito Lay for a possible tour opportunity of the wastewater treatment facilities of the plant on Thursday afternoon.
- Two hotels have been contacted for lodging.
- The Orlando Science Center has a 360 degree movie theater that may be utilized for the social event on Thursday evening.
- The FIPA will place an advertisement in the Fl. Water Resource Journal during the months of August and September for the certification classes and workshop.

3. Pretreatment Communicator Newsletter
 - The next issue will be out in July
 - The final issue for 2007 will be completed and distributed in November.
4. FIPA administrative position
 - Due to the growth and success of the association, the FIPA is considering hiring a contract secretary.
 - A draft contract was reviewed by the Board.
 - The Board position of secretary would be eliminated in the By-Laws leaving 7 Board positions available.
 - Janet made a motion to accept the paid position and Dan seconded. All in favor.
5. Website
 - Kim will contact the webmaster to see if it is possible to have a section accessible only to members using a password. In the future presentation materials or certification materials could be made available to members.
6. Administrative fees
 - A proposal was made to increase the fees for membership, workshops and certification classes as follows:
 - Membership - \$30.00 per year
 - Workshops - \$30.00 per workshop
 - Certification classes - \$175.00 for members
 - Janet made a motion to accept the new fees and Kim seconded. All in favor.
7. Awards
 - The FIPA has two awards: the Bob Heilman award (program award) and the John Parnell award (individual award).
 - The FIPA Board is working on updated criteria for each award.
8. Elections
 - The Board elections will take place in Orlando.
 - There will be 6 positions available.
 - Janet agreed to head up the nomination committee to ensure a good selection of candidates.
9. By-Laws
 - The By-laws will have to be amended to include the contract secretary position and the increase in fees.
 - The amended By-laws will be available for review and approval at the next general membership meeting.

Dan made a motion to end the meeting at 5:20 pm. Kim seconded. Adjourned.